

Shri Ram College, Muzaffarnagar

Minutes of meeting of Finance Audit (Internal) Committee

17-06-2023

A meeting of Finance Audit (Internal) committee was called on 19-06-2023 to discuss the audit plan of the financial year, i.e., 01-04-2023 to 31-03-2024.

The following members were present in the meeting:

CA Saurabh Mittal	: Convener
Mr. Gajendra Chauhan	: Management Representative
Mr. Nand Kishor	: Office Superintendent

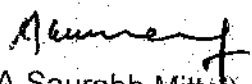
The agenda of the meeting was –

1. To finalize the audit plan of the financial year 2023-2024.
2. Assignment of duties.
3. Review of the last year Internal Audit.

The meeting was commenced at 3.30 PM. All the members were present at time. The following points were discussed in the meeting-

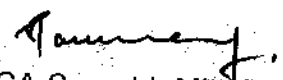
- The audit plan of next plan was discussed.
- Responsibilities were assigned.
- Last year internal audit was reviewed.

It is also discussed that the internal audit will be conducted on routine basis i.e. records will be checked on regular basis and if any deficiency/ mistake is found, it will be immediately corrected.


(CA Saurabh Mittal)
Convener

Copy to:

1. Secretary, Shri Ram Charitable Trust
2. Principal, Shri Ram College


(CA Saurabh Mittal)
Convener